

Robert Donley, President  
Jessie Brantley, Vice President  
Chris Heard  
Dawn King

**AGENDA**  
City of Dickinson  
**Dickinson Economic  
Development Corporation**  
**SPECIAL MEETING**

Mark Martelli, Secretary / Treasurer  
Chad Rankin  
Bill Schick  
Scott Jones, Chief Executive Officer

**March 23, 2020**  
**6:30pm Via Telephone Conference**

**Public Access Telephone No.**  
**United States (Toll Free): 1-(877)-568-4106**  
**Access Code: 568-259-589**

**NOTICE:** is hereby given that Dickinson Economic Development Corporation of the City of Dickinson, County of Galveston, State of Texas, is prevented from convening its REGULAR MEETING on Monday, March 23, 2020 due to the pandemic known as "coronavirus disease 2019", also known as COVID-19, and therefore, the Dickinson Economic Development Corporation will convene this SPECIAL MEETING via telephone conference, in accordance with Section 551.0411 and Section 551.125 of the Texas Government Code at **6:30pm on Monday, March 23, 2020**. The REGULAR MEETING is authorized to be held via telephone conference pursuant to Section 551.045 of the Texas Government Code because of the potential for loss of life to people and communities of the City of Dickinson resulting from the introduction, transmission, or spread (or imminent threat of the same) of COVID-19, and to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of COVID-19. This convened SPECIAL MEETING conducted via telephone conference, would normally take place at Dickinson City Hall, 4403 Highway 3, Dickinson, Texas 77539. [There will be no public access to Dickinson City Hall for the meeting.] The Dickinson Economic Development Board, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorized by Title 5, Chapter 551, of the Texas Government Code.

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM**

**ITEM 2.) PUBLIC COMMENT:** At this time, any person with business related to Dickinson Economic Development Corporation may speak to the Board. Because the meeting is by telephone, rather than signing up, an announcement will be made asking the Public if anyone wishes to speak. Anyone wishing to speak should inform the Board of their names and will be placed on a list and permitted to speak in the order received. Comments from the public should be limited to a maximum of three (3) minutes per individual speaker. In compliance with the Texas Open Meetings Act, the Board may not deliberate or take action on items not on the agenda, but may consider placing the item on a future agenda if deliberation is necessary.

**ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of the Minutes of the Dickinson Economic Development Corporation's February 24, 2020, Regular Board Meeting.

- ITEM 4.) BRIEFING, DISCUSSION AND DIRECTION CONCERNING:** Chief Executive Officer's Update.
- ITEM 5.) CONSIDERATION AND DISCUSSION CONCERNING:** Financial Report received from the City of Dickinson Finance Director Kristen Woolley for Fiscal Year-to-Date 2019-2020 for the month ending February 29, 2020.
- ITEM 6.) BRIEFING, DISCUSSION, DIRECTION AND POSSIBLE ACTION CONCERNING:** Requested revisions to current Dickinson Economic Development Corporation Bylaws.
- ITEM 7.) BRIEFING, DISCUSSION, DIRECTION AND POSSIBLE ACTION CONCERNING:** Approval of a Personnel Policy for Dickinson Economic Development Corporation.
- ITEM 8.) BRIEFING, DISCUSSION, DIRECTION AND POSSIBLE ACTION CONCERNING:** Discussion of further economic development strategic planning and (SWOT-Strengths, Weaknesses, Opportunities and Threats) analysis beyond the current Targeted Scope of Work, use of taxpayer dollars, and alignment of both with the goals and objectives of the City's forthcoming Comprehensive Master Plan by Freese & Nichols.
- ITEM 9.) BRIEFING, DISCUSSION, DIRECTION AND POSSIBLE ACTION CONCERNING:** Discussion of Gulf Coast Public Market Economic Impact Reports for both locations, potential next steps, additional costs involved.
- ITEM 10.) BRIEFING, DISCUSSION, DIRECTION AND POSSIBLE ACTION CONCERNING:** Discussion of projects for Dickinson Economic Development Corporation to implement to assist local businesses suffering economic consequences related to COVID-19.
- ITEM 11.) BRIEFING, DISCUSSION, DIRECTION AND POSSIBLE ACTION CONCERNING:** Discussion of and call for authorization for Dickinson Economic Development Corporation to only meet on the fourth Monday of each month unless the need for a Special Meeting arises.
- ITEM 12.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** The Board will now hold a closed executive meeting pursuant to the provisions of Chapter 551, of the Texas Government Code, in accordance with the authority below. In order to conduct the closed meeting, the public telephone conference will be placed on hold as the Board conducts the closed meeting on a separate telephone conference line. The Board will return to the public telephone conference line at the conclusion of the closed meeting to reconvene the public meeting:
- A. Texas Government Code Section 551.074 – Personnel Matters to deliberate the appointment, employment, evaluation, reassignment or duties of the Chief Executive Officer.

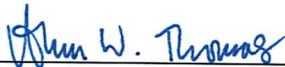


**ITEM 13.) DIRECTION AND POSSIBLE ACTION CONCERNING:** Items discussed in Executive Session.

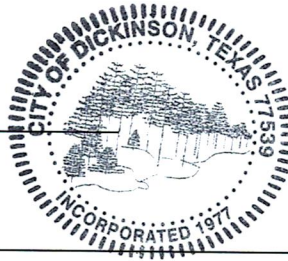
**ITEM 14.) ADJOURN**

### **CERTIFICATION**

This is to certify that a copy of the Notice of the Dickinson Economic Development Corporation Regular Meeting for March 23, 2020, was posted on the bulletin board at City Hall, 4403 Highway 3, Dickinson, Texas, on the 20th day of March, prior to 6:30 p.m.



Alun W. Thomas, City Secretary



In compliance with the Americans with Disabilities Act, the Dickinson Economic Development Corporation will provide reasonable accommodations for disabled persons attending Dickinson Economic Development Corporation Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the Chief Executive Officer of Dickinson Economic Development Corporation's office at 281-337-6105, or by FAX at 281-534-4389